

Leonardo da Vinci - Transfer of Innovation
Project Number – 2009-1-LV1-LEO05-00370
Ability not Disability in Workplace (AnDiW) activities and outputs plan

WP: nr., name	Leader, Partner	Activities leading to this output	Outputs: will have achieved/produced products	Duration	Notes
1. Project management and coordination	ISMA	ISMA will be the lead of this WP: <ul style="list-style-type: none"> To ensure the correct development and implementation of the Project tasks To ensure that both the resources and the budget of the project are well managed and used in the suitable form To ensure a suitable communication among partners To manage the evaluation of the transfer and evaluation of results To manage the communication with the LdV Latvian Agency To share the difficulties or problems that can surge during the project running, etc. 	1- Interim report 2- Final report 3- Transnational Meetings (four) reports	01/10/2009 - 30/09/2011	
2. Analysis of National Contexts and selection of Good Practice to Employment of People with Disabilities	ISMA	ISMA will be the leader of this WP2, and in this context the main guidelines for analysis developing will be set. Each partner will: <ul style="list-style-type: none"> To study the situation of each partner country in relation to the methodical materials for inclusion into the workplace People with Disabilities To carry out analysis the national context related to the good practice in the employment of People with Disabilities To aggregate an information, dates and literature related to the employment of People with Disabilities 	4- The review on analysis on good practice in the employment of people with disabilities 5- The summary of a bibliography and literature 6- Participants in the fieldwork /web-page/database/internet	01/10/2009 - 31/03/2010	
3. Transfer-ring and adapting the products of the project AnDE	VNB	VNB will be the leader of this WP3, and in this context the main guidelines for analysis developing will be set. Each partner will: <ul style="list-style-type: none"> To do the statement of experts about AnDE project's products import/export at the partners national context To translate AnDE products into partners' national language. To testing AnDE products 	7- Statement of experts about ANDE project's products import/ export 8- Translated AnDE products 9- Statement of testing results	01/04/2010 - 30/09/2010	
4. Final development and elaboration of the products	KVK	The WP will be lead by KVK. All partners will contribute to the election of the prototype of the distance education course AnDiW design.	10 - Distance education course "Ability not Disability in Workplace" 11 - Tutor's Notes 12 - Annexes to the Distance education Course / Compiled in the frame of experiences and good practices of partners countries	01/10/2010 - 30/06/2011	

5. Producing implementation concept and Dissemination/Exploitation Plan	Studio Taf s.a.s.	Studio Taf s.a.s. will lead the establishment of the strategy for exploitation the final products and will be the responsible for elaboration the Validation Plan. All partners will: <ul style="list-style-type: none"> • To adopt the strategy for exploitation the final products in each country • To disseminate the project results and know-how • To prepare the report on the validation results • To involve the final users in elaboration of the final version of products 	13 - Implementation concept, Dissemination and Exploitation Plan 14 - The final version of the developed products	01/01/2011 - 31/03/2011	
6. Monitoring and evaluation	ISMA	ISMA will lead the WP6 and will be the responsible for the elaboration the Quality Management Plan elaboration. To the plan will be establish the criteria for project monitoring and evaluating. All partners will: <ul style="list-style-type: none"> • To contribute to the project monitoring and evaluation among the participation in the transnational meetings, fulfilling the evaluation questionnaires and different social agents • To gathered and generalize all developed activities in a final report, Final Memory of the Dissemination activities • To elaborate of the Quality Management plan • To elaborate of the Evaluation Questionnaires 	15 - Quality Management Plan 16 - Final Memory of Dissemination activities 17 - Leaflets	01/10/2009 - 30/09/2011	

Project which results/ products will be transfer:

Leonardo da Vinci pilot project, title – "Ability not Disability in Employment", Agreement No. 2003-LV/03/B/F/PP-172.002

Promoter our institute – Information Systems Management institute (ISMA), address of results: <http://www.ande.isma.lv>

Product 1 - Distance Education Course "Employment of People with Disabilities" (ISBN 9984-18-340-8, 178 pages)

Product 2 - Tutor's Notes to Distance Education Course "Employment of People with Disabilities" (ISBN 9984-18-212-6, 56 pages)

Product 3 - Annex to Distance Education Course, "Employment of People with Disabilities" (ISBN 9984-18-202-9, 52 pages)